



Final Candidate Summary Form

Vacancy Information

Division: _____ Department: _____

Position Title: _____ Requisition Number: _____

Preferred Candidate

Name _____ Gender _____ Ethnicity _____

Selection Justification (continue on additional sheet as needed):

Alternate Candidate

Name _____ Gender _____ Ethnicity _____

Qualifications in contrast to top choice (continue on additional sheet as needed):

Hiring Manager Signature

Date

Associate Vice President of DEI Signature

Date